



Advanced Competency in Home Health Weekend Course Host Criteria & Details

Why host an Advanced Competency in Home Health weekend course?

If you employ home health physical therapists, this is a great opportunity to SAVE on staff education.

You save in two ways:

1. Save on staff travel by hosting a course at your facility.
2. Save on registration fees: The Section provides two complimentary weekend course registrations for eligible attendees* and an additional complimentary registration for every 10 paid registrations for the course.

The [Advanced Competency in Home Health](#) (ACHH) weekend course is the only component of the competency program that requires on-site training; all other program modules may be completed by participants online.

Whether or not you have staff who may benefit from this program, hosting an ACHH weekend course is a great way to promote clinical excellence in home care.

General information

The ACHH weekend courses are typically regional, meaning they draw attendees from multiple nearby states and across the country. Many attendees will not have cars on-site, so course sites are located in cities with accessible and affordable hub airports and convenient ground transportation around the course site (or with walking distances to/from lodging, meals).

The Home Health Section does not typically send staff to ACHH courses. We do require a local contact or host to provide assistance and on-site support with catering/food coordination, occasional on-site copies, and local knowledge and know-how about transportation, dining options for participants, etc.

Attendance Expectations

The Home Health Section requires **a minimum of 30 paid registrations** for a weekend ACHH course and the Section will promote the course you host to eligible participants across the country.

Maximum attendance for the weekend ACHH course is generally 60 attendees.

In exchange for providing a course location, local support and coordination, the Section provides a minimum of 2 weekend course registrations to eligible physical therapists. The Section will provide an additional complimentary weekend course registration (1) for every 10 paid registrations for the course. (Note that there are pre-requisites for the weekend course.)

1. **Hub Airport:** Within 30 miles of a hub airport for one or more airlines.
2. **Lodging:** Affordable, clean, and safe lodging *within 4-5 blocks of the course location*. Rates <\$200 / night. Prefer business suite tier hotels such as Springhill Suites by Marriott, Embassy Suites (Hilton), Hampton Inn, Homewood Suites, Staybridge Suites, Best Western, DoubleTree, Courtyard by Marriott.
3. **Dining:** Multiple dining options within walking distance of hotel and course venue. Prefer dining options that would accommodate participants for lunches on their own during the course.
4. **Catering:** (Optional if local dining is not available during course) Affordable catering at course venue.
5. **Local on-site support** and collaboration: Several volunteers who can assist with on-site logistics, such as checking registrants in, assisting with facility A/V, catering logistics, local knowledge for participants for

directions. Section staff will handle most of the details remotely, such as ordering catering (if needed), handouts, etc.

6. **Course Lecture Facility:** adequate and comfortable seating and tables (desk use) for a **maximum of 60 attendees** with room to move for “lab” demonstrations, sound (built-in or portable mic) and presentation technology (projector and screen), guest Internet connection for faculty and attendee use.

*All weekend course attendees must complete the online pre-requisites for the weekend course. There are separate registration fees for the pre-requisites.



Interested in hosting an Advanced Competency in Home Health course in the future? Contact the Home Health Section.

866-230-2980 • email: admin@homehealthsection.org

Or use the contact form here: www.homehealthsection.org